

**WARREN CITY  
PLANNING COMMISSION  
REGULAR MEETING  
FEBRUARY 20, 2013**



The regular meeting of the Planning Commission was held on February 20, 2013, in the Conference Room of the Municipal Building at 7:30 AM.

**ROLL CALL**

Chairman Don Nelson called the meeting to order. Members present were: Charles Conaway, Robert Dilks, Jr., Gregory Fraser, Kenneth Holtz, and Donald Nelson. Pat Scutella and William Tarpenning were absent. David Hildebrand, Planner/Development Administrator; Alan Gustafson, Building Code Inspector; Michael Holtz, DPW Director; Raymond Zydonik, Chief of Police; and Teena Leary, Executive Secretary, were present.

**CORRESPONDENCE**

There was no correspondence to come before the Commission.

**VISITORS**

Hope Jacobsen and Derek Harrison were present.

**APPROVAL OF MINUTES**

Upon motion by Mr. Holtz and second by Mr. Fraser, the minutes of the November 21, 2012, regular meeting were unanimously approved.

Upon motion by Mr. Holtz and second by Mr. Fraser, the minutes of the January 16, 2013 regular meeting were unanimously approved.

**WALKER-HARRISON MINOR SUBDIVISION, 7 SECOND AVENUE, WN-573-8373**

Mr. Hildebrand stated that Shawn Walker and Derek Harrison, applicants, filed a minor subdivision application for WN-573-8373 located at 7 Second Avenue. The subdivided parcels A and B (per the provided plat) would be annexed to adjacent parcels and treated as solitary parcels for tax assessment, planning, and other regulatory purposes.

Upon motion by Mr. Dilks and second by Mr. Conaway, the Commission members present voted unanimously to recommend City Council's approval of the Walker-Harrison Minor Subdivision for 7 Second Avenue.

**BUSINESS**

**ZONING ORDINANCE REVIEW – PARKING**

Mr. Hildebrand and Mr. Gustafson indicated that they continue to research language regarding parking regulations within the Downtown Historic District, parking area lighting, and recreational vehicles. It is anticipated that the final draft of the proposed ordinance will be presented at the next regular meeting of the Commission. Upon approval by the Commission, it will then be forwarded to City Council for their consideration.

**ADJOURNMENT**

There being no further business to come before the Commission, the meeting was adjourned.